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On Wednesday, July 9, 2025, at or before 11:59 a.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: [cityofbethany.org](http://cityofbethany.org). The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

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# AGENDA

## BETHANY ECONOMIC DEVELOPMENT AUTHORITY

**THURSDAY, JULY 10, 2025**  
**12:00 P.M.**

**BETHANY CITY HALL**  
**6700 NW 36<sup>TH</sup> ST**  
**BETHANY OK**

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Call to Order

1. Consent Docket
  - A. Approval of Minutes from the June 26, 2025, Regular BEDA Meeting.
  - B. Approval of Minutes from the June 30, 2025, Special Called BEDA Meeting.
  - C. Approval of \$700 donation to Bethany Development Authority for 2025 Bethany Boom Parade and Fireworks donation challenge match.
2. Mayor's Report.
3. Discussion and possible action on FY 2026 BEDA Budget.
4. Discussion and possible action to select Gearworks media from solicited vendors to install utility box wraps at three locations around Bethany in an amount not to exceed \$1,600 per utility box wrap.
5. Discussion and possible action to approve final version of the BEDA Marketing material.
6. Community Development Report from Director Brett Crecelius.
7. City Manager's Report.
8. Roundtable and discussion.
9. New business. *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as "matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda").*
10. Adjourn until July 24, 2025.

On Tuesday, June 10, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: [cityofbethany.org](http://cityofbethany.org).

**MINUTES**

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY**

**THURSDAY, JUNE 26, 2025  
12:00 P.M.**

**BETHANY CITY HALL  
6700 NW 36<sup>TH</sup> ST, BETHANY OK**

MEMBERS PRESENT:	Dustin Stearman Brian Rooney Joan Jenkinson	Chairman Secretary Trustee
MEMBERS ABSENT:	Lisa Looper Joshua Young	Vice Chair Trustee
OTHERS PRESENT:	Elizabeth Gray Brett Crecelius Raquelynne Diaz	City Manager Community Development Dir. Community Development Assoc.

Chairman Stearman called the Bethany Economic Development Authority meeting to order at 12:04 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

**A. APPROVAL OF MINUTES FROM THE JUNE 12, 2025, REGULAR MEETING.**

Item tabled to special called meeting on June 30, 2025.

**ITEM NO. 2** on the agenda was **MAYOR'S REPORT.**

**ITEM NO. 3** on the agenda was **DISCUSSION AND POSSIBLE ACTION ON BEDA MARKETING MATERIAL.**

No action taken.

**ITEM NO. 4** on the agenda was **TRAINING ON THE ECONOMIC DEVELOPMENT**

**PLATFORM UNACAST.**

Item moved to #1. No action taken.

**ITEM NO. 5** on the agenda was **COMMUNITY DEVELOPMENT REPORT FROM DIRECTOR BRETT CRECELIUS.**

Mr. Crecelius provided a report.

**ITEM NO. 6** on the agenda was **CITY MANAGER'S REPORT.**

Ms. Gray provided a report.

**ITEM NO. 7** on the agenda was **ROUNDTABLE AND DISCUSSION.**

**ITEM NO. 8** on the agenda was **NEW BUSINESS.** *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as "matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda").*

**ITEM NO. 9** on the agenda was **ADJOURN UNTIL JUNE 12, 2025.**

Chairman Stearman adjourned the Bethany Economic Development Authority meeting until July 10, 2025 at 1:26 P.M.

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CHAIRMAN

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CITY CLERK

On Thursday, June 26, 2025, at or before 2:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: [cityofbethany.org](http://cityofbethany.org).

**MINUTES**

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY**

**MONDAY, JUNE 30, 2025  
3:00 P.M.**

**BETHANY CITY HALL  
6700 NW 36<sup>TH</sup> ST, BETHANY OK**

MEMBERS PRESENT:	Lisa Looper Joshua Young Joan Jenkinson	Vice Chair Trustee Trustee
MEMBERS ABSENT:	Dustin Stearman Brian Rooney	Chairman Secretary
OTHERS PRESENT:	Elizabeth Gray Brett Crecelius Raquelynne Diaz	City Manager Community Development Dir. Community Development Assoc.

Vice Chair Looper called the Special Called Bethany Economic Development Authority meeting to order at 3:00 P.M.

**ITEM NO. 1** on the agenda was **APPROVAL OF MINUTES FROM THE JUNE 12, 2025, REGULAR MEETING.**

Motion was made by Jenkinson, seconded by Young to approve the minutes from the June 12, 2025 Regular BEDA Meeting as presented. YES votes: Looper, Young, and Jenkinson. NO votes: none. Motion passed.

Vice Chair Looper adjourned the Special Called Bethany Economic Development Authority meeting at 3:02 P.M.

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CHAIRMAN

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CITY CLERK



# City of Bethany

## OFFICE OF THE CITY MANAGER

ELIZABETH A. GRAY, MPA  
PO Box 219 / 6700 NW 36<sup>th</sup> St  
Bethany OK 73008 / (405) 789-5005  
[www.cityofbethany.org](http://www.cityofbethany.org)  
[elizabeth.gray@bethanyok.org](mailto:elizabeth.gray@bethanyok.org)

## INVOICE

**DESCRIPTION:** 2025 Bethany Boom Parade and Fireworks Donation Match Challenge. Two donations were received:

\$200-Peter Plank  
\$500-Crystal Creek LLC

**PURCHASED BY:** Bethany Economic Development Authority

**TOTAL DUE:** \$700.00

Please remit payment to: Bethany Development Authority  
Attn: City Manager's Office  
PO Box 219  
Bethany OK 73008

BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)  
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY 24	Approved Budget FY25B	Year-End Estimate FY25E	Budget FY26
<b>Revenue and Transfers In</b>				
Interest Income	\$ 6,048	\$ 3,000	\$ 5,000	\$ 4,000
Transfer In- GF Mercer Property	-	-	-	-
Transfer In- GF Hotel Tax	-	46,000	46,000	46,000
Transfer In- BHT	-	-	-	-
<b>Total Revenue and Transfers In</b>	<b>\$ 6,048</b>	<b>\$ 49,000</b>	<b>\$ 51,000</b>	<b>\$ 50,000</b>
<b>Expenditures and Transfers Out</b>				
<b>100 Personal Service</b>				
100 Salaries	\$ -	\$ -	\$ -	\$ -
101 Allowances	-	-	-	-
102 FICA & Medicare	-	-	-	-
103 Retirement	-	-	-	-
104 Insurance - Employee	-	-	-	-
105 Membership, Travel & Training	-	-	-	-
<b>Total 100 Personal Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>200 Materials &amp; Supplies</b>				
210 Office Supplies	\$ -	\$ -	\$ -	\$ -
212 Maintenance Supplies	-	-	-	-
<b>Total 200 Materials &amp; Supplies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>300 Other Services &amp; Charges</b>				
340 Professional Services	\$ 41,400	\$ 42,000	\$ 33,600	\$ 12,000
342 Maintenance Contractual	-	-	-	-
347 Economic Development Agreements	15,000	25,800	20,000	-
348 Advertising and Promotion	-	5,000	-	14,000
351 Bethany Freedom Festival	-	-	-	5,000
352 Other Events	-	-	-	15,000
<b>Total 300 Services &amp; Charges</b>	<b>\$ 56,400</b>	<b>\$ 72,800</b>	<b>\$ 53,600</b>	<b>\$ 46,000</b>
<b>Subtotal Maintenance &amp; Operations</b>	<b>\$ 56,400</b>	<b>\$ 72,800</b>	<b>\$ 53,600</b>	<b>\$ 46,000</b>

BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)  
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY 24	Approved Budget FY25B	Year-End Estimate FY25E	Budget FY26
<b>400 Capital Expenditures</b>				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
<b>Total 400 Capital Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>500 Contingency</b>				
501 Operating Contingency	\$ -	\$ -	\$ -	\$ -
502 Capital Contingency- Fixed Assets	-	-	-	-
<b>Total 500 Contingency</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 56,400</b>	<b>\$ 72,800</b>	<b>\$ 53,600</b>	<b>\$ 46,000</b>
<b>Beginning Fund Balance</b>	<b>\$ 345,971</b>	<b>\$ 295,619</b>	<b>\$ 295,619</b>	<b>\$ 293,019</b>
<b>Ending Fund Balance</b>	<b>\$ 295,619</b>	<b>\$ 271,819</b>	<b>\$ 293,019</b>	<b>\$ 297,019</b>